The University of Tennessee

Kids U

2018 Summer Camps
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* UTCC is the University of Tennessee Conference Center
Our award-winning Kids U summer program offers an exclusive opportunity for area youth in grades 3-12 to participate in fun, exciting camps that prove educational and valuable to each child. Our elementary and middle school level camps allow students to explore their particular areas of interest while our high school level camps offer a focus on potential careers and help prepare students for college. Your child will learn from university staff, faculty, and graduate students in fields ranging from art to chemistry, cooking to anthropology, photography to computers and technology, and the ever-popular veterinary medicine. Thank you for allowing your child to join us for another sensational summer of Kids U camps! We will see you soon.

Register at www.utkidsu.com or call 865-974-0150.
Traffic Rules

UTCC (UT Conference Center)
During designated drop-off and pick-up times, our staff will be on hand to greet students at the car and help keep traffic moving. If you would like to park for an extended period of time, you must park in one of the designated parking lots and not in the main traffic pattern. You can park in the Locust Street Parking Garage, across the street from the UTCC, which is entered on Walnut Avenue or Locust Street. We recommend that you do not park in the Hilton Garage, located on Clinch Avenue and Locust Street. If you are picking up your child from camp at the UTCC, you cannot, under any circumstances, park in the road or block the intersection or crosswalk in front of the building.

Campus
UT Conferences & Non-Credit Programs is not responsible for any parking tickets or other traffic violations you may incur while dropping off or picking up your child from camp on campus or the UT Conference Center.

Register at www.utkidsu.com or call 865-974-0150.
Public parking is available at Locust Street Parking Garage, located at 540 Locust Street and entered on Walnut Avenue or Locust Street. The hourly rate is $1.00 with a $7.00 maximum fee.

Parking is available for 45 minutes at Circle Park, located on Volunteer Boulevard. Please pick up a permit at the entrance. Metered spots are available throughout campus.

If you need directions, please visit www.utk.edu/maps or www.utnoncredit.com.

Students and visitors parking a vehicle in a campus lot are required to abide by all UT Traffic & Parking Regulations. All parking in campus lots is by permit only! You may find a copy of these rules and regulations at http://web.utk.edu/~pso/. UT Parking Services is located at 2121 Stephenson Drive (off Neyland Drive at Leinard Lane). Hours are 7:30 AM to 4:45 PM, Monday-Friday. You may reach them by phone at 865-974-6031 or TD 974-6483.
Drop-Off

**UTCC**
Please drop off your child **no earlier** than 15 minutes before the start of camp. For camps held at the UTCC, you will need to drop off your child outside the building on Locust Street. Our staff will be waiting to greet students at the car and walk them to their camps. If you arrive more than 10 minutes late from the start of camp, you must park and walk your child to their classroom.

**Campus**
Please drop off your child **no earlier** than 15 minutes before the start of camp. If you have not turned your child’s forms in **prior** to the first day of camp, you must find a place to park and take your child’s forms to our staff in the classroom. It is your discretion whether you drop off your child outside the building or walk them to their classroom. There will be no staff outside the building to walk your child to their classroom. There will be a sign outside the building with the camp name and room number.

Your child is our responsibility while they are at Kids U. No matter their age, they should not be unaccompanied. If your child is over the age of 16 and you wish for them to be able to go to class, go to the restroom or get a snack, or leave class unaccompanied, they must have written permission.
Pick-Up

**UTCC**
Please pick up your child from their camp outside the UTCC on Locust Street. Our staff will wait with your child outside the building and walk them to the car upon your arrival. If you arrive more than 10 minutes before the end of camp, you must park in one of the designated parking lots. You will not be allowed to park in front of the building. The open space in front of the building is for “drive-thru” service only. **No parking will be allowed, no exceptions.** You must not be more than 10 minutes late from the end of camp. There will be a penalty of $1.00 per minute starting at 10 minutes after the camp ends. If for any reason you need to pick up your child early, you may let one of our staff know; however, you will still be responsible for getting your child from their classroom.

**Campus**
Please pick up your child from their camp outside the building. Our staff will wait with your child outside the building until your arrival. You must not be more than 10 minutes late from the end of camp. There will be a penalty of $1.00 per minute starting at 10 minutes after the camp ends. If for any reason you need to pick up your child early, you may let one of our staff know; however, you will still be responsible for getting your child from their classroom.
Personal Information

Your child’s Consent Form is due as soon as you register them for a camp. Please include each camp your child is attending on one form. If a camp is not listed on the Consent Form, you will have to fill out a new one for that camp. It is highly recommended that you fill out this form online at utkidsu.com and submit it electronically.

Medical Information
Please include any/all disabilities/concerns on your child’s Medical Release Form. Having prior knowledge about a learning disability or any other disorder (ex. ADD/ADHD, Autism, etc…) will make a tremendous difference in helping our staff and instructors be sensitive to your child’s need for patience, understanding, and reassurance.

Lunches & Snacks
We do not provide food or drink for your child. If they would like a snack during their class, they will need to bring it with them. If your child is attending a computer/technology camp at the UTCC, they will not be permitted to have food or drinks in the computer labs.

Students are not allowed to take drinks or snacks provided to the business clients at the UTCC.

There will be a lunch option for students attending morning and afternoon camps at the UTCC. You must register and pay for lunch no later than one week prior to the camp your child will be attending. You must pay for the whole week. There will be no daily options.

Register at www.utkidsu.com or call 865-974-0150.
Personal Information (continued)

**Dress Code**
Please do not allow your child to wear anything they would not be allowed to wear at school. Please pay attention to the camp descriptions as some camps have required clothing that each child must wear in order to participate.

**Absences**
If your child is attending a five-day camp, they must attend at least three days of camp to receive their certificate. If your child is attending a three-day camp, they must attend at least two days of class to receive their certificate.

**Discipline**
You and your child must read and sign the Code of Conduct Form, which gives a detailed list of how your child should conduct himself/herself while participating in any Kids U camp as well as the disciplinary actions that will take place if your child violates these guidelines.

**Visitors**
You are welcome to observe your child during any camp activity; but we ask that you limit your visit to a few minutes unless you are there to view a project or special event. Please do not plan to stay with your child during camp unless it has been pre-approved by the director of Kids U.
Payments & Refunds

Payment is required at the time of registration.

If you cancel your registration(s) at least five business days prior to the first camp session, you will receive a refund of camp fee(s) minus a $25 or three percent processing fee for credit card charges and administrative costs, whichever is greater, for each registration canceled. Requests for camp cancellations must be made in writing by emailing utnoncredit@utk.edu. We are happy to transfer you from one camp to another, or you may send a substitute in your place; however, because decisions to go with or cancel camps are made in advance, no transfers can be made within five business days prior to the beginning of the camp from which the transfer is requested. If we cancel a camp for any reason, you will receive a full refund. UT Conferences & Non-Credit Programs reserves the right to cancel, postpone, or combine camps and substitute qualified instructors when necessary.

For students added to a waitlist for a full camp, it is for the current year only. Our waitlists do not carry over from one year to the next.

For all returned checks there is a $30 administrative fee added to the camp fee owed to UT Conferences & Non-Credit Programs. The administrative fee increases to $40 if the check is not redeemed within two weeks of notification. All returned checks must be paid with a money order, cash, or cashier’s check in our office at 313 UT Conference Center Bldg., Knoxville, TN 37996-4137.

Register at www.utkidsu.com or call 865-974-0150.