

REFUND/CANCELLATION/TRANSFER POLICY

If you cancel your child's registration(s) at least **10 business days** prior to the first camp session, you will receive a refund of camp fee(s) minus a \$25 or three percent processing fee (whichever is greater) for credit card charges and administrative costs for each registration canceled.

Please be aware that if you place your child in the wrong camp and must cancel them out, you will be required to pay the cancellation fee.

Requests for camp cancellations must be made in writing by emailing utnoncredit@utk.edu.

We are happy to transfer your child from one camp to another, or you may send a substitute in their place; however, because decisions to go with or cancel camps are made in advance, no transfers can be made within **10 business days** prior to the beginning of the camp from which the transfer is requested.

If we cancel a camp for any reason, you will receive a full refund. UT Conferences & Non-Credit Programs reserves the right to cancel, postpone, or combine camps and substitute qualified instructors when necessary.